

Minutes of a Regular session of the Bellefontaine Board of Education Meeting

Held at the Sloan Distance Learning Center, 6:30 p.m., Monday, October 18, 2021

21-130 A motion was made by Yoder and seconded by Wilson to come out of the Committee of the Committee of the Whole.

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
 Noes --- None. Motion carried.

TREASURER'S REPORT

21-131 A motion was made by Wilson and seconded by Fissel to approve:

A. Approval of Monthly Financial Reports

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
 Noes --- None. Motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Personnel

21-132 A motion was made by Wilson and seconded by Fissel to approve items 1-8.

1. Professional Personnel – Medical Leave of Absence (FMLA)

In accordance with the rules and regulations now in effect and subject to the approval of the Board, a medical leave of absence is hereby granted to the following staff members with the estimated effective date indicated.

<u>Name</u>	<u>Assignment</u>	<u>Estimated Effective Date</u>
Tracey Mitchell	IS Intervention	12/21/21
Lisa Plank	ES Kindergarten	10/21/21

2. Professional Personnel – Substitutes

Subject to the approval of the Board, the following teachers are hereby appointed to the professional staff substitute list of the Bellefontaine City School District for the first semester of the 2021-2022 school year, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation, to be assigned as services are needed, at a salary in accordance with the schedule now in effect or hereafter adopted by the Board.

Jake Kennedy Daulton Mosbarger
 Mike Mosbarger Nichole Watkins

3. Service and Support Personnel – Resignations

Subject to the approval of the Board, the following resignation is hereby accepted effective on the date indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cari Arthur	Food Service Worker	9/21/21

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4. Service and Support Personnel – Assignments

Subject to the approval of the Board, the following persons are hereby appointed to the assignment as indicated, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation, at the hourly rate of pay now in effect according to the position salary schedule or hereafter adopted by the Board, effective on the date shown with a one-year contract.

<u>Name</u>	<u>Assignment</u>	<u>Step</u>	<u>Effective Date</u>
Mercedes Johnson	Food Service Worker	0	10/04/21
Brandi Darst	Food Service Worker	0	10/11/21

5. Service and Support Personnel – Substitute Appointments

Subject to the approval of the Board, the following person is hereby appointed to the assignment as indicated for the 2021-2022 school year, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation, at the hourly rate of pay now in effect or hereafter adopted by the Board.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Brinley Thomas	Educational Aide	9/23/21
Kimberly Ramay	Food Service	10/13/21

6. Supplemental Contract Appointments

Subject to the approval of the Board, the following persons are hereby appointed for supplemental service in the public schools of the City School District of Bellefontaine pending satisfactory clearance from the Bureau of Criminal Identification and Investigation for the 2021-2022 school year, and shall be compensated in accordance with the pay schedule now in effect or hereafter adopted by the Board.

<u>Name</u>	<u>Assignment</u>	<u>Level</u>
Jeremiah Vigansky	MS 7 th Grade Girls Basketball (H)	5
Jason Cozad	MS 8 th Grade Girls Basketball (H)	0
Mike Mosbarger	MS 7 th Grade Boys Basketball (H)	1
Tom Rose	MS 8 th Grade Boys Basketball (H)	5
Cam Mitchell	MS Boys Basketball (A)	1
Kyle Spence	MS Wrestling (H)	5
Randy Crace	MS Wrestling (A)	2
Shannon Hodge	French Honor Society	4
Russ Hogue	HS Baseball Coach (H)	2
Henry Stolly	HS Boys Basketball (H)	5
Sean Egler	HS Boys Basketball JV	2
Meghan Ashcraft	HS Girls Basketball (H)	5
Michelle Zedeker	HS Girls Basketball (A)	1
Brady Hiatt	HS Wrestling 60% (H)	5
Aaron LaBatt	HS Wrestling 40% (H)	5
Aaron LaBatt	HS Wrestling 20% (A)	5
Johnny Maurice	HS Wrestling 80% (A)	3
Jane Kline	HS Bowling 50% (H)	5
Tammy Overholser	HS Bowling 50% (H)	4
Jane Kline	HS Bowling 50% (A)	5
Tammy Overholser	HS Bowling 50% (A)	4
Sharon Lewis	HS Swimming (H)	5
Chelsea Johnson	HS Swimming (A)	3

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7. Service and Support Personnel – Substitute Hourly Wage Schedule

Subject to the approval of the Board, the Superintendent and Treasurer are authorized to increase hourly wages of miscellaneous service and support positions.

<u>Position</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Cook	\$11.00	10/19/21

8. Approval of Volunteer Coaches

Subject to the approval of the Board, the following persons are hereby appointed as volunteer coaches for the 2021-2022 school year, pending satisfactory clearance from the Bureau of Criminal Identification and Investigation. No compensation is due.

<u>Name</u>	<u>HS Assignment</u>
Mark Brunswick	Boys Basketball
Brad Rader	Girls Basketball
Randy Varner	Girls Basketball
Jeremy Ryan	Bowling
Robbie Weikart	Bowling
Kody Graham	Swimming

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
Noes --- None. Motion carried.

B. Finance

21-133 A motion was made by Yoder and seconded by Wilson to approve:

1. Authorization to Accept Extended Time to Meet 21st Century Grant Requirements for 2021-2022.

The Bellefontaine City School District has made application and now received notification of an award of Extended Time to Meet 21st Century Grant Requirements for 2021-2022 in the following amounts. It is the recommendation of the Superintendent that the Board accept these funds for use as specified in the application.

Natalie Collins, Program Manager	\$26.44/hour
Julie Kurtz, Program Manager	\$26.44/hour
Cheryl Poppel, Site Manager	\$25.23/hour

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
Noes --- None. Motion carried.

OTHER ITEMS FOR PRESENTATION

A. Superintendent

21-134 A motion was made by Fissel and seconded by Yoder to approve:

1. Approval of the Baseball Spring Break Trip

It is the recommendation of the Superintendent to approve the 2021-2022 Baseball Spring Break Trip.

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 Noes --- None. Motion carried.

21-135 A motion was made by Wilson and seconded by Fissel to approve:

2. Approval of Memorandum of Understanding between the Bellefontaine Board of Education and the Bellefontaine Educational Association to Clarify the Terms and Conditions of Calamity Days

MEMORANDUM OF UNDERSTANDING

This Agreement is entered into this 18 day of October, 2021, by and between the Board of Education of the Bellefontaine City Schools (the "District") and the Bellefontaine Education Association (the "Association"). These parties will collectively be referred to as the "Parties."

WHEREAS, the Parties have executed a collective bargaining agreement ("CBA") effective from September 1, 2019 to August 31, 2022; and

WHEREAS, the District and the Association wish to change the terms for "Calamity Day" procedures as identified in Article 8.6 of the CBA

NOW THEREFORE BE IT RESOLVED THAT, in exchange for mutual promises contained below, the Parties agree as follows:

8.6 - Calamity Days

Calamity days beyond the first five days will be made up according to the procedures outlined below. All days beyond those outlined below will be made up in accordance with the contract which states five days at the end of the school year, then five days starting with the Monday of spring break.

1. If the 6th cancelled day occurs more than two weeks prior to President's Day recognition, that day will become an instructional day with students and teachers in attendance.
2. The next cancelled day beyond these will be used by teachers to complete Public Works professional development modules. If these modules are completed prior to this date this day will serve as compensatory time for teachers.
3. The next two cancelled days will be made up by teachers by logging time spent working at home or at school outside of the contracted work day. Teachers may log time starting with August 9, 2021 and no later than January 21, 2022. This time must be used to complete work related to assessment, standard alignment, instructional practices or data analysis.
 - The completed log must be submitted to the individual designated by BEA president in each building by Friday before the last Monday in January (January 28, 2022). Log form is attached and can be submitted electronically or hard copy.
 - Seven hours should be logged for each day to be made up, for a total of 14 hours.
 - Required log must be submitted by this date or teacher will either report to work on that day (if not a level three snow emergency), use a personal day (if available) or take a day without pay. There will be no exceptions. This indicates the importance of logging time if these options are to be avoided.
 - Principals will provide to the building representative a list of teachers assigned to that building at the start of the school year. Designated building representative will return that list indicating who did and did not turn in their log to their building principal by 3:00pm the last Monday in January.
4. If a single additional cancelled day is missed more than two weeks prior to the May Waiver Day, that day will become an instructional day with students in attendance.
5. If another additional cancelled day occurs more than two weeks before March Waiver Day, that day will become an instructional day with students in attendance.

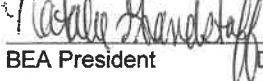
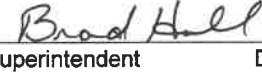

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This Memorandum shall be effective with the signatures of the parties.

IN WITNESS WHEREOF, the duly authorized representative of the **BELLEFONTAINE CITY SCHOOLS BOARD OF EDUCATION** and the **BELLEFONTAINE EDUCATION ASSOCIATION** have executed this Memorandum on the dates opposite their signatures.

 BEA President Date <u>1/12/22</u>	 Superintendent Date <u>1/7/22</u>	
 Board President Date <u>1/12/22</u>		

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
 Noes --- None. Motion carried.

21-136 A motion was made by Wilson and seconded by Fissel to approve:

3. Approval of Memorandum of Understanding between the Bellefontaine Board of Education and the Bellefontaine Educational Association to Clarify the Terms and Conditions for the Sick Leave Bank

Memorandum of Understanding

This Agreement is entered into this 18 day of October 2021, by and between the Board of Education of the Bellefontaine City Schools (the "District") and the Bellefontaine Education Association (the "Association"). These parties will collectively be referred to as the "Parties."

WHEREAS, the Parties have executed a collective bargaining agreement ("CBA") effective from September 1, 2019 to August 31, 2022; and

WHEREAS, the District and the Association wish to clarify the terms, and conditions for the sick leave bank during the Covid-19 Pandemic.

NOW THEREFORE BE IT RESOLVED THAT, in exchange for mutual promises contained below, the Parties agree to the following:

1. Sick Leave Bank:

All employees of Bellefontaine City Schools are eligible to receive donations of personal days, sick days, and vacation time from other Bellefontaine City School employees in order to provide extra sick leave days for employees who have catastrophic personal illness/injury, including quarantine time due to pandemics or who have immediate family with a catastrophic illness/injury.

1. In the case that an employee of Bellefontaine City Schools has exhausted all of their available sick leave, personal days and vacation time, it is permissible for other employees to donate unused personal days sick days or vacation days to extend the sick leave of that individual.
2. These days will not count against the perfect attendance incentive for the donor. Each donor may only give one day per occurrence.
3. Sick leave may be extended up to forty (40) days for the individual's illness/injury and up to twenty (20) days for immediate family. Immediate family shall be limited to spouse, children, and parents. In situations where the employee is the primary caregiver for another person, their case may be brought to the Sick Leave Extension Committee for a determination of eligibility.
4. The Board of Education will pay out no more than \$60,000 per year for this benefit.

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5. Any employee or their representative who wishes to use this benefit must notify the president of their respective bargaining unit (secretaries and administrators will ask the superintendent).
6. The president of the bargaining unit will ask the superintendent to convene the Sick Leave Extension Committee. This committee shall consist of the President of the BEA or their representative, the President of OAPSE or their representative and two administrators appointed by the superintendent.
7. The individual requesting the days may be asked to appear before the committee (if practical) and the committee may ask for, and must be granted, documentation from a physician concerning the necessity of the leave.
8. The committee must have a majority of affirmative votes (at least three) for the leave to be granted. The decision of the committee is final and is not subject to the grievance process.
9. The confidentiality of the committee meeting will be absolute. No record of the voting results will be released other than to say that the leave was approved or disallowed.
10. If the leave is approved, the president of the member's bargaining unit will be responsible for collecting signatures from employees who are willing to donate unused personal days, sick days or vacation time. The first forty signers (twenty if the leave is for a family member) will be donors. Signatures will be accepted in multiples of ten. Any donated days that are not used will be returned to the donors.
11. Employees using donated sick leave will not accumulate sick leave during that time.
12. An employee who is receiving worker's compensation or who is eligible to retire (meets minimum requirements for full retirement) will not be eligible for this provision.
13. If appropriate, an employee must apply for disability if they are not of retirement age. This determination will be made by the Sick Leave Extension Committee.
14. The individual using this provision must work for Bellefontaine City Schools for at least three years after using this provision, unless the employee retires or must leave due to circumstances beyond their control. In the case that the employee leaves to work for another school district or company, that individual will be required to pay back the donated time at their per diem rate at the time of the donation. One third of the accrued debt will be forgiven per year of employment for each of the three years.
15. No instances of pregnancy or childbirth will qualify for this provision. No instances of self-inflicted injury will qualify for this provision.
16. Acceptable reasons for using this provision would include catastrophic illness, catastrophic injury, mental illness requiring hospitalization, stroke or heart attack, non-elective doctor mandated surgery, and other reasons deemed appropriate by the committee such as injury or quarantine time due to pandemics.
2. All other provisions of the CBA shall remain in full force and effect except as modified by this Memorandum of Understanding.
3. This Memorandum of Understanding shall remain in effect for the 2021-2022 school year and shall not continue in effect beyond August 31, 2022 unless expressly agreed to by the parties.
4. This Memorandum shall be effective with the signatures of the parties.


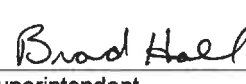

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IN WITNESS WHEREOF, the duly authorized representative of the BELLEFONTAINE CITY SCHOOLS BOARD OF EDUCATION and the BELLEFONTAINE EDUCATION ASSOCIATION have executed this Memorandum on the dates opposite their signatures.

 Natalie Grandstaff BEX President	1/12/22 Date	 Brad Hall Superintendent	1/7/22 Date
		 Brenda S. Sanford Board President	1/12/22 Date

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
Noes --- None. Motion carried.

4. Committee Reports

Executive - Brenda S. Sanford, Colin Yoder
Finance - Mark Fissel, Karen Wilson
Curriculum - Brenda Sanford, Karen Wilson
Buildings and Grounds - Scott Abraham, Mark Fissel
Legislative - Colin Yoder, Scott Abraham

B. Board of Education

1. Reports

Ohio Hi-Point Career Center - Anne M. Reames
Student Liaison - Colin Yoder

ADJOURNMENT

21-137 A motion was made by Fissel and seconded by Wilson to adjourn.

Roll Call: Yeas --- Fissel, Sanford, Wilson, Yoder
Noes --- None. Motion carried.



PRESIDENT - Brenda S. Sanford



TREASURER - Joshua Wasson

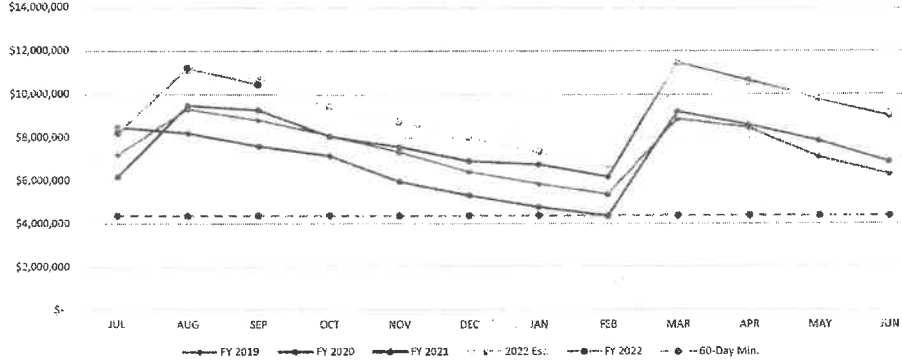
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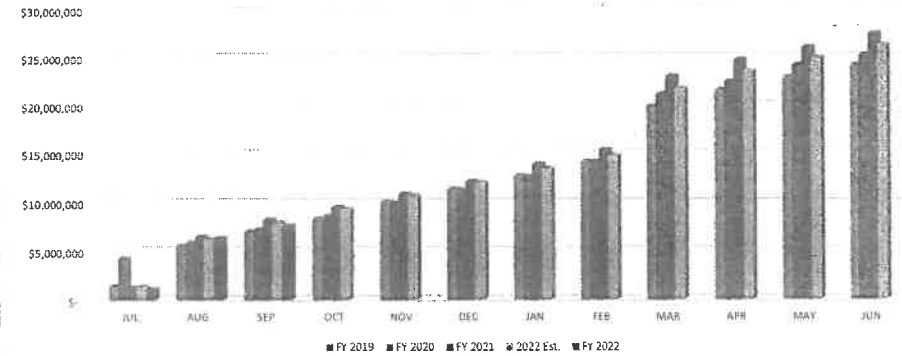
Ending Cash Balance

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2019	\$ 7,226,816	\$ 9,324,598	\$ 8,811,322	\$ 8,096,666	\$ 7,332,060	\$ 6,402,577	\$ 6,853,372	\$ 5,370,117	\$ 8,865,030	\$ 8,457,192	\$ 7,121,153	\$ 6,320,317
FY 2020	\$ 8,468,173	\$ 8,211,889	\$ 7,610,967	\$ 7,155,363	\$ 5,942,227	\$ 5,325,176	\$ 4,784,712	\$ 4,379,453	\$ 9,203,581	\$ 8,582,638	\$ 7,861,542	\$ 6,884,712
FY 2021	\$ 6,179,139	\$ 9,491,141	\$ 9,271,659	\$ 8,052,418	\$ 7,578,498	\$ 6,810,299	\$ 6,755,167	\$ 6,165,359	\$ 11,452,178	\$ 10,847,380	\$ 9,785,511	\$ 9,002,475
2022 Est.	\$ 8,286,163	\$ 11,107,177	\$ 10,724,246	\$ 9,447,568	\$ 8,730,673	\$ 8,014,377	\$ 7,363,781	\$ 6,847,165	\$ 11,408,425	\$ 10,536,141	\$ 8,919,545	\$ 9,102,949
FY 2022	\$ 8,215,928	\$ 11,206,818	\$ 10,437,203									



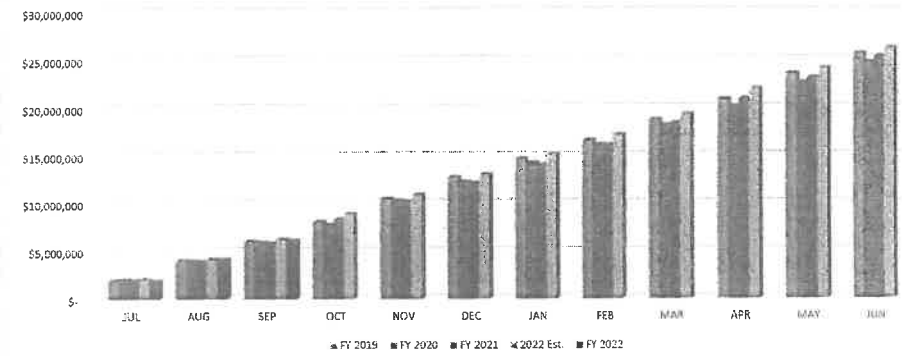
Revenues

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2019	\$ 1,400,606	\$ 5,559,406	\$ 7,080,921	\$ 8,404,824	\$ 10,120,827	\$ 11,447,740	\$ 12,820,314	\$ 14,283,495	\$ 18,895,378	\$ 21,625,202	\$ 22,853,348	\$ 24,219,492
FY 2020	\$ 4,197,135	\$ 3,870,984	\$ 7,248,812	\$ 6,848,186	\$ 10,002,090	\$ 11,354,238	\$ 12,762,480	\$ 14,272,038	\$ 21,107,965	\$ 22,498,933	\$ 24,217,574	\$ 25,300,430
FY 2021	\$ 1,271,019	\$ 6,503,199	\$ 8,239,730	\$ 6,529,629	\$ 10,017,822	\$ 12,208,414	\$ 14,018,227	\$ 15,473,594	\$ 23,011,058	\$ 24,740,682	\$ 26,080,787	\$ 27,465,351
2022 Est.	\$ 1,376,952	\$ 6,291,616	\$ 8,002,139	\$ 6,979,095	\$ 10,756,051	\$ 12,133,007	\$ 15,575,963	\$ 14,952,919	\$ 21,807,711	\$ 23,589,060	\$ 24,868,016	\$ 26,342,972
FY 2022	\$ 1,102,802	\$ 6,356,921	\$ 7,821,144									



Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2019	\$ 1,953,312	\$ 4,014,331	\$ 6,049,122	\$ 8,087,680	\$ 10,587,190	\$ 12,824,886	\$ 14,755,465	\$ 16,692,901	\$ 18,811,269	\$ 20,947,532	\$ 23,811,716	\$ 25,678,698
FY 2020	\$ 2,051,279	\$ 3,979,633	\$ 5,958,182	\$ 7,813,140	\$ 10,380,141	\$ 12,349,379	\$ 14,285,066	\$ 16,218,902	\$ 18,284,670	\$ 20,236,812	\$ 22,676,350	\$ 24,726,035
FY 2021	\$ 1,866,539	\$ 3,906,717	\$ 5,862,730	\$ 6,370,869	\$ 10,233,782	\$ 12,160,773	\$ 14,158,719	\$ 16,202,664	\$ 18,453,538	\$ 20,987,980	\$ 23,189,934	\$ 25,357,534
2022 Est.	\$ 2,093,564	\$ 4,187,116	\$ 6,280,688	\$ 8,934,301	\$ 11,027,893	\$ 13,121,405	\$ 15,214,957	\$ 17,908,509	\$ 19,402,081	\$ 22,055,694	\$ 24,149,246	\$ 26,242,798
FY 2022	\$ 1,889,851	\$ 4,153,079	\$ 6,188,717									



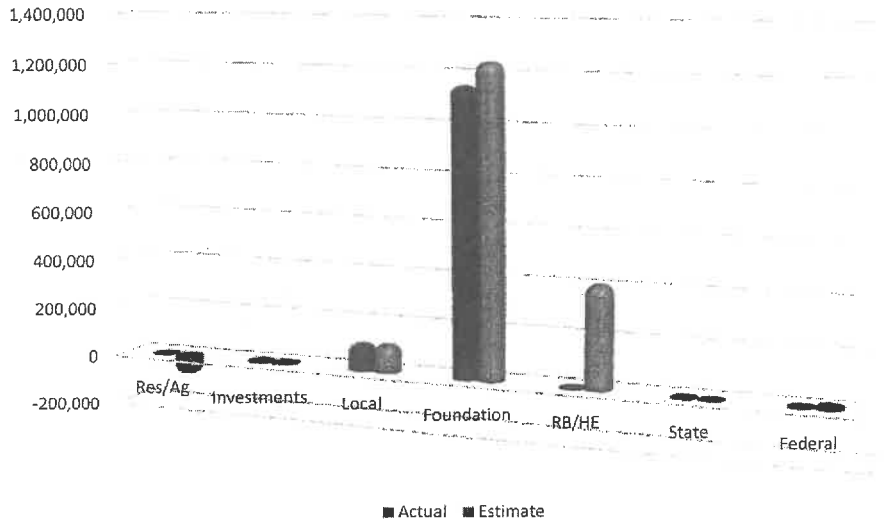
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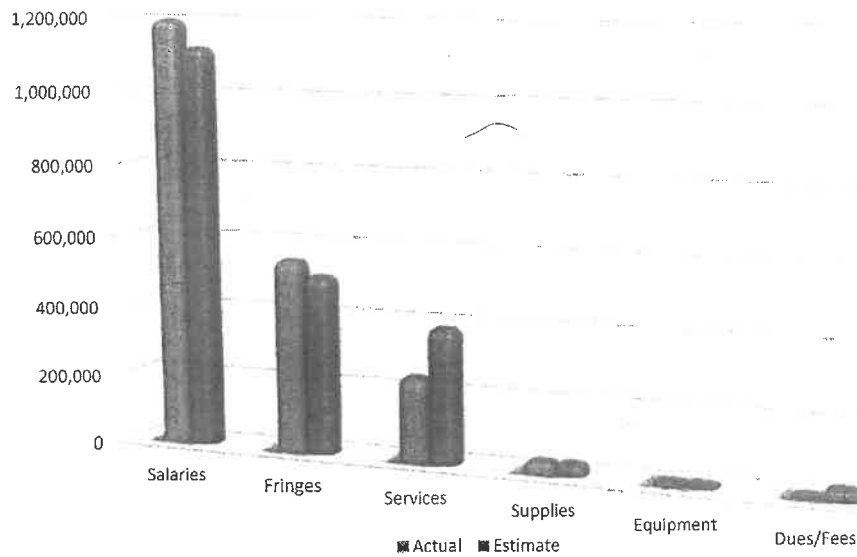
MONTHLY REVENUE COMPARISON

ACTUAL vs. ESTIMATE FY2022
MONTH OF SEPTEMBER



MONTHLY EXPENDITURE COMPARISON

ACTUAL vs. ESTIMATE FY2022
MONTH OF SEPTEMBER



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